

The German Network of National and Regional Contact Points

INCONTACT Workshop
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FORSCHUNGSRAHMENPROGRAMM

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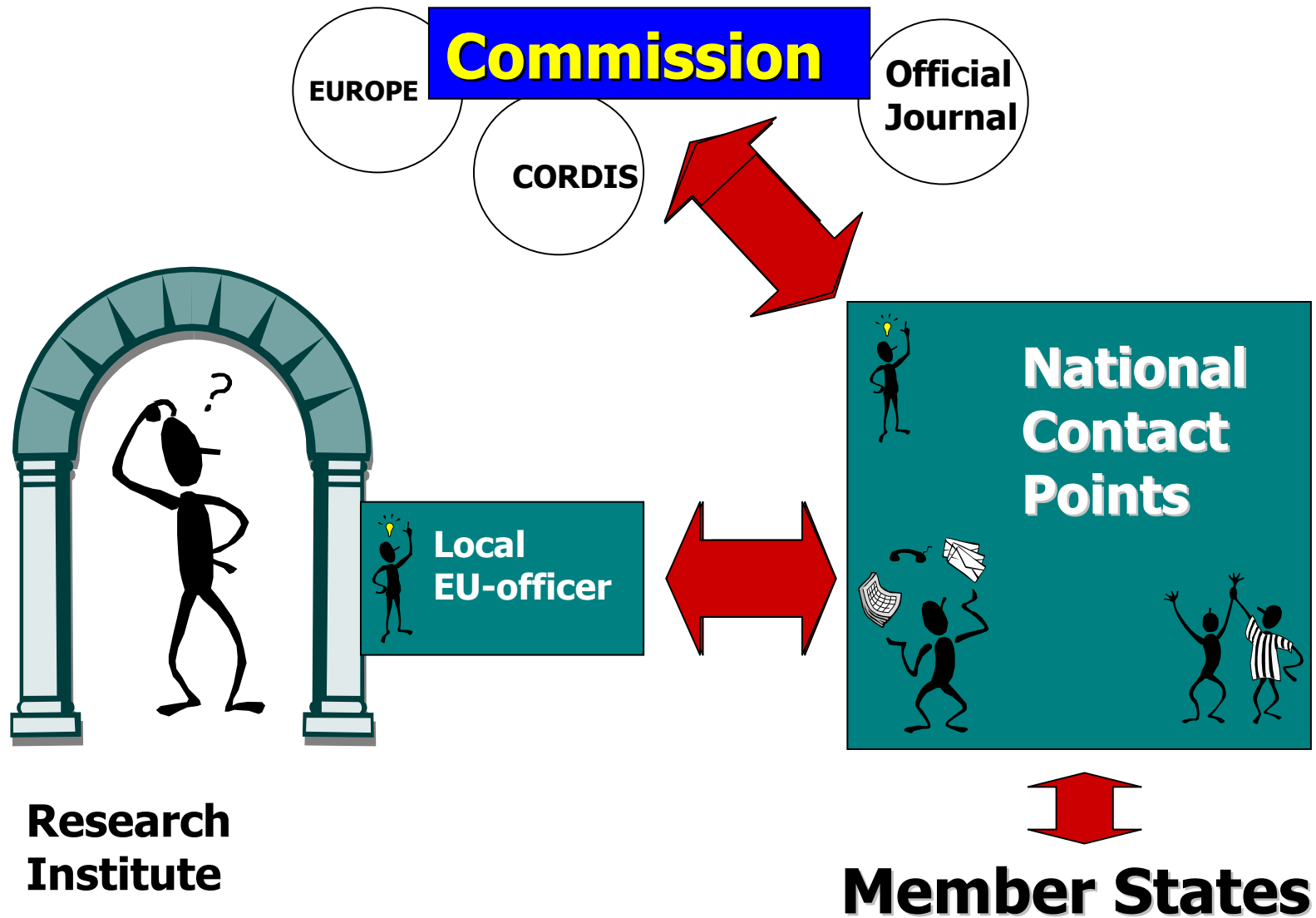
National Contact Points

- European Research Council (ERC)
- Research Infrastructures
- Regions of Knowledge
- Research Potential
- Science in Society
- **International Cooperation**
- ERA-Net
- Joint Research Centre
- Legal and administrative matters

General Tasks

- **Co-ordination of the NCP network**
- **Initial Contact Point for FP7**
- Support to the Federal Ministry of Education and Research: Statistics, Implementation of FP7
- Training seminars for applicants
- Public relation
- Website: German Portal for FP7
- Participation in EU-projects

Strategy for a successful participation in FP7



The German Network of National Contact Points



- National Level
 - National Contact Points (NCPs)
 - Liaison Office of German Research Organisations in Bonn and Brussels (KoWi)
- Regional / Local Level
 - EU-Officers at universities and research institutes (multipliers of information)
 - Innovation Relay Centres (industry oriented)

Nationale Kontaktstellen

National Contact Points



- NCPs for the different areas of FP7
 - 23 officially nominated NCPs
- NCPs of the German Federal Government (BMBF, BMWi)
 - EU-Bureau of the BMBF: coordination office
- 12 Project management agencies
 - Expertise of Project Management Organisations in different research areas
 - Synergies with national research funding programmes and FP7
- Common activities
 - Internetportal: www.forschungsrahmenprogramm.de
 - Conferences, publications
- List of all NCPs
 - <http://www.forschungsrahmenprogramm.de/nks.htm>

Coordination of German NCPs



- Coordinating Unit at the Ministry of Education and Research
- Programme Coordinators
 - Coordination of the NCPs within each horizontal or thematic programme
- Speaker of the Programme Coordinators
 - Organises communication between Programme Coordinators and the Ministry

Target groups of the NCPs



- Applicants
 - Targeted information and advice
 - Pre-screening of proposals
 - Organisation of information days
- Ministries
 - Statistics and analysis of calls for proposals
 - Support in preparation and implementation of FPs
- Commission
 - Coordinators act as experts in Programme Committees and Working Groups

▲ *Interface between applicant, ministries and Commission*

Tasks of the NCPs



- Information management
 - newsletter, internet, publications
- Consulting
 - telephone, email or personal onsite consulting services
- Event and training programme
 - systematic and moduled information events and trainings

Trainings, Workshops, Events



- **General information:**
 - One week training for multipliers
 - Special one day training for beginners
 - One day training in proposal writing
- **Workshops with a special focus on:**
 - Legal and administrative matters (2 days)
 - Contract and project management
 - Work programmes and calls
 - Lobbying
- **Workshops for a special target group:**
 - Trainings for female researchers
 - Small and Medium sized enterprises
 - Ministries and project management agencies
- **Information exchange days for multipliers**

Success Indicators for NCPs



- Close cooperation with national programmes
- Close contact with the Commission
- Networking
 - National level (German NCPs, Liaison Office, EU-Officers at universities, research institutes, industry)
 - International (NCPs and NIPs)
- Active Members in Programme Committees and Working Groups

Recommendations for successful work of a NCP



- Develop FAQs, Checklists, Guidelines for advisory service
- Provide a well hosted web site with all relevant documents, up to date information
- Prepare examples, best practice (successful proposals, filled in documents etc.)
- Specialise in relevant programmes, focus on certain aspects of FP7
- Build a network with experts, colleagues
- Be prepared to fulfil special needs of consultancy – focus on target groups, offer tailor made information and events
- Consider background, premises and experience of the scientists („customer orientation“)

EU-Bureau Contact



Thank you for your attention!

For further information, please contact

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